

CONSTITUTION AND BY-LAWS  
OF  
GREEN OAKS GOLF CLUB, INC.  
REVISED APRIL 7, 1998

Section A- Constitution

ARTICLE I

The object of this organization shall be promoting the cultivation of social fellowship, games and physical exercise among its members.

ARTICLE II

The officers shall consist of \*five (5) board members from which shall be elected a president, a vice president and a secretary-treasurer.

ARTICLE III

The government of the club shall be vested in the board of \*five(5) directors all of whom shall be members of said club They shall have the power to pass and adopt by-laws house rules, and other rules for the club, and alter the same at their discretion, to impose and remit penalties for violation of the constitution, by-laws and rules, to appoint subcommittees, to arrange for the admission of members. to remove by a majority vote of the board, its employees, or any of them and the members of subcommittees, to make leases and other contracts, to elect, suspend and expel members of the club, and to do such other things or acts which are consistent with this constitution as they may deem necessary for the welfare of the club. It is provided that an appeal from any action of the board of directors other than expulsion, can be taken to the club upon petition of any ten (10) members filed in writing with the secretary, who shall call a meeting of the club within ten (10) days of the filing of said appeal and by a majority of a quorum of the club said, action of the board of directors shall or shall not be ratified. It is further provided that in ARTICLE V. Members are eligible to serve as a member of the Board of Directors or as an employee of the club. But, under no circumstance may any member hold the two positions simultaneously.

ARTICLE IV

The directors as presently serving Green Oaks Golf Club, Inc., under the Articles of incorporation, Constitution and by-laws, shall continue to serve their terms as directors of this corporation. The directors are elected at the annual meeting of the club and shall be elected for three (3) year terms, on a staggered basis, so that each year there will be three (3) new directors elected. The offices of the club shall consist of a president, vice president and secretary - treasurer. Said officers are to be elected for a term of one (1) year by the board of directors immediately following the annual meeting of the membership. Such committees as may be needed shall be appointed by the president and approved by a majority of the board. In case of vacancy in board of directors, the board shall fill the vacancy until the next annual meeting.

\* Amended by Majority vote from seven (7) to five (5) board members during the annual membership meeting on April 4<sup>th</sup>, 2023. Since the Board was modified, the quorum is four (4).

#### ARTICLE V

The annual meeting of the membership shall be held on the first Tuesday of April each year. The board of directors may call a special meeting of the club by giving ten (10) days notice by mail to the members. They shall also immediately call a special meeting of the club on the written request of ten (10) members, by giving like notice. The notice of every special meeting shall state the object(s) of the meeting and no other business shall come before the meeting. Thirty (30) members of the club shall constitute a quorum.

#### ARTICLE VI

The order of business for annual meeting shall be:

1. Reading of minutes;
2. Reports of officers;
3. Reports of committees;
4. Unfinished business
5. New business
6. Election of directors.

#### ARTICLE VII

The membership of this club shall consist of those persons who have paid the required initial membership fee and their dues, with such membership to be evidenced by membership notification. Each membership is entitled to one vote and may be cast by the person in whose name the membership is listed or by his/her spouse, in the absence of the listed person. Dependents of members who are eligible to use the privileges of the club include the member's spouse, and unmarried sons and daughters of the members to \*25 years of age, while actually living in the household of the member, or full time students.

#### ARTICLE VIII

The constitution may be amended at any meeting of the club, except special meetings unless called for that purpose, by a two-thirds vote of the members present, provided that a quorum is present, and provided that a copy of the proposed amendment is filed with the board of directors, and a copy subscribed to by at least ten (10) members of the club and be posted for a least ten (10) days before such meeting.

#### ARTICLE IX

All members shall pay an initial membership fee to be set by the board of directors. Members shall then pay monthly dues in the amount to be set by the board of directors.

#### ARTICLE X

The board of directors is authorized to make special assessments, provided notice of such special assessment is given to the members. A majority of the membership of the club, acting in a special or annual meeting, may overrule the special assessment.

\* Dependent age amended from 23 to 25 During the annual meeting on 4<sup>th</sup> of April 2023 by a majority vote of the membership

## Section B-By-Laws

### ARTICLE I

The Board of Directors shall hold at least one regular meeting each month and \*four(4) members of the board shall constitute a quorum

### ARTICLE II

Special meetings of the board of directors may be called by the president and the secretary shall notify each board member of the time, place and object of such meeting. Said special meeting may be any number of purposes.

### ARTICLE III

The order of business of all board meetings shall be as follows:

1. Roll call;
2. Reading of the minutes;
3. Report of officers;
4. Report of subcommittees;
5. Miscellaneous.

### ARTICLE IV

The president shall provide at all the meetings of the club and board of directors. All bills and obligations of the club, other than normal everyday operating expenses, must be approved by the board of directors before being paid. The president shall, with the secretary-treasurer or with the member of the board of directors duly authorized to do so, sign all contracts and obligations of the club, and shall perform such other duties as may be required by the by-laws of the board.

### ARTICLE V

In the absence of the president, the vice-president shall assume and perform all duties of the presidency.

### ARTICLE VI

The secretary-treasurer shall keep the minutes of all meetings of the club and of the board of directors and shall issue notice of all meetings. He/ She shall conduct the correspondence of the club and keep its records. He/She shall, with the president or a designated director, sign all obligation and contracts of the club and attach the corporate seal there to when necessary and attest the same, and shall perform such other duties as may be required by, the by-laws or the condition of the club. He/ She shall pay no bills or claims against the club, which have not first been approved by the board directors.

### ARTICLE VII

All committees, except the tournament committee shall report to the board of directors at its regular meetings, and its special meetings and all expenditures and rules shall be first approved by the board of directors.

\* Amended by Majority vote from seven (7) to five (5) board members during the annual membership meeting, thus a Quorum was changes to reflect the amendment on April 4<sup>th</sup>, 2023.

#### ARTICLE VIII

Application for membership shall be filed with the club and approved or disapproved by the directors. Each membership approved by the board shall be evidenced by notification of membership acceptance.

#### ARTICLE IX

Every member elected shall be notified of his/her election and shall be required to pay the membership fee and dues required- He/ She shall not be entitled to any privileges of membership until a minimum of 25% of total amount due is made. If such payment is not made within thirty {30} days immediately following the notice of election his/her election shall be void, The balance due must be paid within four (4) months of the date of election.

#### Article X

In the event any member desires to withdrawal from, or terminate his/her membership with the club, he/she shall notify the board of directors of such intention by written letter of resignation, attention Club Manager.

Upon receipt of letter of resignation said member's membership will be canceled in the records of the club and no portion of the initial membership fee will be refunded. Previous members will be required to apply for membership through the regular channels for membership and shall be required to pay the initial membership fee in effect at the time of reapplication.

Upon death of a member, the spouse or one of dependents, as defined by Article VII of the constitution of the club, shall be allowed to retain and continue such membership in the event they so desire.

#### ARTICLE XI

Any member who shall fail to pay his/her dues, debts for charges for a period of thirty 30 days after-the same shall be put on delinquent list. Said dues shall become payable upon receipt and a late fee of \$20 will be assessed on the 25<sup>th</sup> of the following month. This mailing of the bills shall represent notice to said member that he/she is past due. Said mailing of the past due bill shall also represent notice to the delinquent member that he/she shall not be allowed to make additional charges of items or services at the club until said past due is paid in full. All accounts which are delinquent from the preceding month shall be placed on a delinquent list and said list is to be posted on the club bulletin board. Any member still posted as delinquent on the 25<sup>th</sup> of that month shall be sent a certified letter stating the member is 60 days past due and has ten (10) days to pay the past due amount in full or be expelled from the club without action by the Board of Directors. At the time of expulsion, a certified letter will be sent to the delinquent member notifying him or her of the expulsion and the past due balance will be turned over to collection agency.

#### ARTICLE XII

No person expelled from the club for non-payment of dues, debts, or other charges shall be eligible for re-election until he/she has paid in full, the debt due the club. Any person expelled from the club for non-payment of dues, debts, or other charges shall re-apply for membership through the regular channel for membership application and shall be required to pay the initial membership fee in effect at that time

Amended Articles

Article II and ARTICLE III

Amended by majority vote on April 4<sup>th</sup> 2023 at the annual membership meeting:

Change the number of members to fill the Green Oaks board of directors from seven (7) to five (5). A quorum for the board of Five (5) shall be four (4).

Date changed Unknown:

ARTICLE XI

Any member who shall fail to pay his/her dues, debts for charges for a period of thirty (30) days after same shall be put on delinquent list. Said dues shall become payable on the first day of each month and the secretary or club manager, shall mail notice to said delinquent member on the first of the next month. This mailing of the past due bill shall represent notice to said member that he/she is thirty (30) days past due. Said mailing of the past due bill shall also represent notice to the delinquent member that he/she shall not be allowed to make additional charges of items or services at the club until said past due bill is paid in full. On the first of each month, all accounts which are delinquent from the preceding month shall be posted on the club bulletin board. Any member still posted as delinquent at the end of that month shall be expelled from the club without action by the board of directors and the secretary shall give him/her written notice of such expulsion.

ARTICLE XII

No person expelled from the club for non-payment of dues, debts or other charges shall be eligible for reelection until he/she has paid in full the debt due the club. Any person expelled from the club for non-payment of dues, debts, or other charges shall reapply for membership through the regular channel for membership application and shall be required to pay the initial membership fee in effect at that time.